

APPLICATION PACK: STUDENT MINISTER AT HOLY TRINITY PLATT

Thank you for your interest in working at Holy Trinity Platt.

This application pack includes an introduction to Holy Trinity Platt, the job description, a person specification, some terms and conditions and details on how to apply.

We are looking for someone to join our staff team as a student minister.

The successful applicant will have experience in a similar job, share our core vision, mission and values, and will relish the opportunity to support and develop this larger church in its mission.

The successful candidate will have a love for students and a passion to make disciples, is a skilled communicator and teacher, an empathetic pastor and a team player. This individual will help to disciple students at Platt and work with other local churches and agencies to impact the student population in the city of Manchester.

After reading this pack, if you would like to speak to someone at Holy Trinity Platt to find out more about the job, please contact the church office via email at office@plattchurch.org or call 0161 224 1123 and we'd be happy to arrange a phone call with you.

Introduction to Holy Trinity Platt

We are a Bible teaching evangelical, Anglican church based in a unique urban setting. The parish is 2.5 miles south of the centre of Manchester, largely residential though close to the Universities and the famous Rusholme curry mile. Our regular congregation numbers about 500 people, many members from non-Anglican backgrounds, and we are blessed to have a great mix of people, in terms of age, life stage and social and ethnic background. With the average age under 40, and a significant student ministry, it is also a young church. We're privileged to be aiding ministry to the wider world through our work with Internationals staying in Manchester.

We are firmly committed to bible based, orthodox evangelical teaching, delighting in the good news of the gospel of Christ, and seeing people disciplined in order to live out God's call on their life. Our services are warm and centred around prayer and clear bible teaching. The worship style is modern with songs and some traditional hymns.

This is a particularly exciting time for us as we have recently completed the third phase of our Building for Growth project, in support of our strategic vision to Build the Base & Reach the City.

We are a teaching/training church and an outward-looking church. We seek to present people mature in Christ (Colossians 1:28), so that they may go out and bless our parish, city and world (Jeremiah 29:7)

We are called to grow in faith and service – and trust solely in God as He grows the work here in challenging and exciting ways.

You can visit our church website [here](#).

Job Description

Job Title:

Student Minister

Reports to:

Associate Minister

Purpose of the job:

In line with the overall vision for mission and growth of Holy Trinity Platt the Student Minister oversees the discipling of students at Platt so that they become mature and strong in the faith.

Specific responsibilities:

The job covers the delivery of the services and activities outlined below. This does not mean that the job holder will have to do all the items listed, but they are responsible to ensure these are delegated and completed:

- Take day-to-day task management responsibility for, and work collaboratively with, the Student Worker.
- Lead, manage and develop a team of volunteer leaders for the student ministry, ensuring leaders are supported and discipled.
- Ensure the discipleship of students through Bible teaching and pastoral care.
- Support and encourage students in their evangelism on campus/beyond, and work to integrate this with Platt's wider evangelism strategy.
- Work collaboratively with the CUs, UCCF, the NWP and other local churches involved in student ministry.
- Encourage students into appropriate areas of service in church life and work to integrate the student ministry into the whole of Platt's life.
- Manage and develop any assigned Ministry Trainees with regard to the student ministry elements of their role.
- Serve Platt by teaching and leading at services and meetings, working with the staff team and others in leadership.

The job holder is expected to perform other duties as agreed to meet the ongoing needs of the church, including supporting other staff members at times of high workload.

We anticipate a formal review of this job description after six months to make adjustments as required.

Terms and Conditions

A full contract of terms and conditions will be issued to the successful applicant but the following are considered important for you to know now

- Salary** Up to £21,000, dependent upon experience
- Benefits** A rental property is provided, and rent paid directly to the landlord
- Hours** Full-time role of 40hrs per week. Six working days a week
- Holidays** 36 days per annum plus Public Holidays, but only 5 Sundays per year can be taken as holiday
- Probation** There is a 3-month probationary period

There may be room for negotiation on some of these terms, dependent on the circumstances.

Person Specification

In the table below is a person specification of the individual we're looking for and a summary of the elements needed in order to successfully carry out the requirements of the job. Where factors are shown as essential, these should be demonstrated before appointment and maintained in post. Where they are shown as desirable, they should be developed and maintained once in post as needed.

Area	ESSENTIAL	DESIRABLE
Interpersonal skills	A team player with the ability to establish professional credibility and build good working relationships with others, being able to persuade and influence when necessary. Negotiation and delegation skills. Able to consistently demonstrate self-control, gentleness and kindness.	Experience of working with volunteers.
IT skills	Proficient with Microsoft Outlook, Word, Excel and PowerPoint.	
Communication	A gifted communicator, both in writing and orally, having confidence to speak in front of large and small groups. Able to develop effective training approaches and materials for use by students and Ministry Trainees. A person with vision about how to engage with students in our area and tenacity to transform vision into action. Demonstrates discretion and sensitivity when dealing with confidential matters.	
Qualifications (proof of qualifications may be requested)	Five GCSE/'O' levels or equivalent at grades A*, A or B, including Maths and English Language. Recognised theological qualification.	Educated to 'A' level or Degree standard

Experience	Two years minimum experience of working in a similar ministry environment. Up to date understanding of Adult Protection Policies and practice relating to the safeguarding of students	Supervision of volunteers.
Commitment to purpose of organisation	Represent the church and demonstrate enthusiasm for the Christian purposes of the organisation. Ability to support and contribute positively to the ethos at HTP	
Work approach	Demonstrates flexibility and resilience under pressure. Someone who is skilful at creating programmes and has the ability to plan ahead. Able to work on multiple tasks and projects at any one time. Willing to learn, reviewing past actions and making improvements.	
Genuine Occupational Requirement applies	To be a committed Christian, which will, in part, be considered demonstrable by the following additional specifications: <ul style="list-style-type: none"> • to have a sound biblical knowledge and be applying that knowledge in their daily life and promoting that application in the lives of those around them • have a sound Christian prayer life, recognising the importance of consistently reading the Bible, with a desire to help drive forward the prayer life of the organisation. • regularly attend HTP services 	

How To Apply

Please send your CV ensuring it includes the details of the church you currently attend and the notice required in your current employment.

We would also like you to respond to all of the following questions;

1. Reflecting on the job description please describe, succinctly and honestly, why you would be suitable for this position
2. How do you think you match up to the person profile? What are your areas of strength, and the weakest matches?
3. Would any of the points in the section about contract terms, or anything about the beliefs and culture of our church cause you any concerns? If so what and why?
4. Please briefly tell us how and when you became a Christian and what you regard as fundamental to your faith. How does your faith impact your life?
5. Are there any special arrangements that you require should you be called for interview?
6. Have you ever been convicted by the courts or cautioned by the police for a criminal offence? If Yes, please give details (subject to the Rehabilitation of Offenders Act 1974)

We will also need details of three people who would be willing to act as a referee. We would prefer referees who have known you for at least two years, one of whom should know you in a work capacity and one should be your minister or church leader. For each please give details of their name, address, day and evening telephone numbers and the context in which they have known or worked with you.

We will assume we can contact your referees at any point in this process, unless you tell us not to.

Please present this information formatted as you see fit.

Finally, please ensure that you have included mobile, home telephone numbers as well as any dates when you will not be available for interview.

Please send your completed application by email to: office@plattchurch.org and mark your email as CONFIDENTIAL.

Closing date for applications: Monday 22 January 2018 at 17:00hrs

Interviews to be held in February (dates to be confirmed)

Checklist for your application

- Your CV
- A covering letter, answering the questions above
- Details to contact three referees, with any restrictions on contacting them
- Your contact details